

Title of the Course	PROFESSIONAL GERMAN LANGUAGE II		
Amount in credit points/ ECTS)	1/1,5	Volume (in hours)	40
Grounding	Basic level of German Language		
Science Sector	Linguistics and Literature		
Science Subsector	Business Linguistics		
Summary of academic hours		Amount (academic hours)	
Distance learning		20	
Contact hours / video lessons		4	
Exercises, self – assessment questions and tests		7	
Individual work/ discussions in distance		7	
Exams/tests		2	
1. level professional study programme	Law		
Author(s) of the course	Dr. paed. Margarita Kaltigina		
Lecturer(s) of the course	Dr. paed. Margarita Kaltigina		
Goal of the course:	To learn knowledge and skills, that helps to use German language in business situations.		
Requirements for obtaining credit points (structure of course evaluation):	<p><u>The final evaluation is calculated:</u> Moodle discussion/tasks – 70% Exam – 30%</p> <p><i>For obtaining final evaluation, both activities should hold successful evaluation – not below 4 points.</i></p> <p><i>Final evaluation is the average grade in 10-point system, in proportion of percentage distributed amongst both activities</i></p>		
Study Results			
<p><i>Knowledge:</i></p> <p>1.1. Students understand German language as a system, understand grammar and are able to use vocabulary in a particular context.</p> <p><i>Skills:</i></p> <p>2.1. Students have the basic command of German language – reading, writing, speaking and listening, are able to express themselves and successfully express their opinion and successfully communicate in different situations in business environment and private life.</p> <p>2.2. Students are able to use information regarding study materials and other information linked to usage of language in a specific context independently.</p> <p><i>Competency:</i></p> <p>3.1. Students are able to use theoretical knowledge of usage of language in their work and in any other real problem-situations regarding.</p>			

Content of the Course

No.	Subjects	Contact hours/ video audio lessons	Distance learning	Exercises, self- assessment questions and tests	Individual work/ discussions in distance	Exams/tests
1.	Professional telephone conversations. Invitations.	4	5	2	2	2
2.	Travelling. Hotels.		5	1	1	
3.	Work. Money.		5	2	2	
4.	Applying for a job, professional terminology. Business letters.		5	2	2	
TOTAL:		4	20	7	7	2
40						

Mastering the course and successfully passing examination, student is capable of (*knowledge, skills and competencies*)

Study Results:	Evaluation Criteria		
	(40-69%)	(70-89%)	(90-100%)
Knowledge	Understanding of elementary rules of grammar and vocabulary	Correct recognition of text and audio content, expressing own opinion and giving answers, understanding of terminology	Ability to understand and define information in complex texts, audio and video recordings in any area of language usage
Skills	Application of basic rules of grammar and vocabulary	Ability to justify and express own opinion, to analyse and integrate information, to use study materials and other resources	Ability to combine and synthesize all knowledge, means and resources to use the language freely
Competences	Critical thinking, self-evaluation of language knowledge, decision-making	Responsibility, initiative, self-discipline during the situations where language is being	Creativity during application of the language in writing and speaking of any

	during problem-situations regarding lacking of language competency	used, ability to communicate and present information successfully	subject, ability to communicate and cooperate using the language successfully. To organise, plan and carry out communication and information exchange
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Acknowledgement of the obtained study results

Study Results	1.1.	2.1	2.2.	3.1.
Evaluation Method				
Moodle discussions/tasks	X	X	X	X
Exam	X	X	X	X

Core Literature

1.	Steinberga A. German Language for Business – distance studies, Biznesa vadibas koledza, 2007
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Additional Literature

1.	Ziedins E. Practical Grammar of German Language, Zvaigzne ABC, 2014.
2.	Hereinhova E., Hoheima B. German Language Self-Study, Zvaigzne ABC, 2014.
3.	German – Latvian and Latvian – German dictionaries

Recommended Periodicals

1.	Goethe-Institut, https://www.goethe.de/ins/lv/lv/index.html
2.	www.spiegel.de